



**MAGISTRATE JUDGE HEATHER K. MCSHAIN**  
**219 South Dearborn Street**  
**Courtroom 1700**  
**Chambers 1756**  
**Chicago, IL**  
**(312) 435-3039**

## **STANDING ORDER FOR INITIAL STATUS REPORT**

This case has been assigned to Magistrate Judge McShain. An initial status conference has been set by minute order. In order to make the status conference as productive as possible, the parties are required to electronically file a joint status report and deliver a courtesy copy to Judge McShain's chambers at least three business days before the status conference. For those cases that are subject to the Mandatory Initial Discovery Pilot Project, the parties must also discuss and follow the requirements of the Standing Order Regarding Mandatory Initial Discovery Pilot Project (available on Judge McShain's web page).

The joint status report shall contain the following information:

- 1. Description of Claims and Relief Sought.**
  - a. Describe the claims and defenses raised by the pleadings, including the basis for federal jurisdiction.

- b. State the relief sought, including an itemization of damages.

## **2. Referral Cases.**

Describe the matter(s) referred to the magistrate judge.

## **3. Discovery Schedule.**

Identify any existing discovery cut-off dates. If no discovery schedule has yet been set and in referral cases, the case has been referred for discovery supervision, the parties should confer and submit the following information:

### **a. For Cases in the Mandatory Initial Discovery Pilot Project:**

- i. The due date of the mandatory initial discovery responses.
- ii. The due date of the Electronically Stored Information (ESI) identified in the mandatory initial discovery responses.
- iii. After the mandatory initial discovery responses have been provided, a date to issue any additional written discovery.

### **For Cases Exempt from the Mandatory Initial Discovery Pilot Project:**

- i. The due date for Fed. R. Civ. P. 26(a)(1) disclosures.
- ii. A date to issue written discovery requests.

- b. A fact discovery completion date. For claims involving medical conditions, fact discovery ordinarily includes treating physician depositions.
- c. If there will be expert discovery, an expert discovery completion date, including dates for the delivery of expert reports and rebuttal reports, if any (or summaries for non-retained expert testimony).

#### **4. Consideration of Issues Concerning ESI.**

State whether the parties anticipate or are engaged in discovery of ESI in this case, and, if so, what agreements have been reached regarding ESI and whether there are any areas of disagreements regarding ESI.

Please note the Court has adopted the Principles of the Seventh Circuit Electronic Discovery Pilot Program and the parties should be familiar with them. In a patent case, the Court will apply the Local Patent Rules for Electronically Stored Information.

#### **5. Settlement.**

- a. Describe the status of settlement discussions.
- b. State whether the parties believe a settlement conference would be productive at this time, and if not, briefly explain why.

#### **6. Magistrate Judge Consent.**

State whether all parties will consent to have Judge McShain conduct all further proceedings in this case, including trial and entry of final judgment, in accordance with 28 U.S.C. § 636(c) and Federal Rule of Civil Procedure 73.

**7. Pending Motions.**

Indicate the status of any pending motions.

**8. Trial.**

In consent cases, state whether a jury trial is requested, the date when the parties expect to be ready for trial, and the probable length of trial.

**9. Other Matters.**

State any other matters that should be brought to the Court's attention for scheduling purposes.

**SO ORDERED.**



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**Heather K. McShain**  
**United States Magistrate Judge**

**Dated: May 1, 2020**